



## **The Heath Family (North West)**

### **Job Description for**

### **English and Mathematics Strategic Leaders (Secondary)**

Please read this in conjunction with the person specification and letter from the CEO.

#### **The Role**

The Heath Family Multi Academy Trust is looking to appoint two strategic leaders, one for English and one for Mathematics, to work across its four secondary schools in order to improve the quality of teaching in these subjects.

You will be deployed to meet identified needs in any of the four secondary schools in the Trust, namely The Heath School, Sir William Stanier School, Litherland High School and The Prescott School. Periods of deployment will vary according to the needs of each school, but it is anticipated that most of your work will be in blocks of time in a particular school, for example of two weeks or even as much as half a term, so that effective working relationships can be developed and changes have time to embed. You will be expected to work with colleagues in the relevant department to plan effective lessons, coach teaching strategies and develop materials and resources. You will also be expected to teach alongside colleagues in their classrooms in order to demonstrate and develop effective teaching practice. You may, at times, need to support current Heads of Subject with aspects of their leadership roles. You may also play a part in MAT-wide professional development activities.

Persons appointed will:-

- Work in any of the four secondary schools, as directed, and according to need
- Assist senior leaders to identify key strengths and areas for development in English or Mathematics
- Work with identified colleagues in the relevant English or Mathematics department to plan effective lessons, coach teaching strategies and develop materials and resources
- Teach alongside colleagues in their classrooms, as necessary, in order to demonstrate and develop effective teaching practice
- As necessary, support non-specialist teachers to develop their expertise
- As necessary, support newly or recently qualified teachers or teachers training via ITT routes to develop their expertise
- Support current Heads of Subject with aspects of their leadership roles, as necessary

- Assist colleagues with the development of schemes of work in line with new national expectations
- Assist in the identification and dissemination of best practice
- Suggest and develop key strategies to raise standards rapidly in the subject
- Attend department meetings and other school meetings, as appropriate
- Assist in developing effective transition arrangements in your subject between KS2 and the secondary school
- Advise senior leaders in the relevant school and MAT officers of the progress being made in the subject
- Lead or assist colleagues to provide relevant subject-specific INSET
- Play a role, as necessary, in occasional MAT-wide professional development activities, such as in-service training or the subject development groups
- Meet with the school's Academy Improvement Partner (AIP) or with the Strategic Academy Improvement Lead (SAIL) as necessary
- Attend occasional meetings of the Trust's school improvement team, as necessary, in order to inform MAT officers of progress in relevant schools.

### **Accountability**

Principals of the four schools, working together with the CEO of the Trust and the Strategic Academy Improvement Lead (SAIL), will agree where and when you will be deployed to meet greatest need. You will report regularly to the relevant school's Academy Improvement Partner (AIP) and to the Principal and senior leadership team of the school concerned. Within one week of the end of each deployment, you will submit a short, written evaluation of progress to these colleagues. The posts are subject to an annual appraisal, which will be conducted by the SAIL.

You will be entitled to undertake relevant professional development activities or training related to the post and will be fully supported by other members of the MAT's school improvement team. You will have a full induction programme.

*This job description forms part of the contract of employment of the person appointed to the post. It reflects the position at the present time only and may be reviewed in negotiation with the employee in the future. The appointment is subject to the current conditions of employment in the School Teachers' Pay and Conditions Document.*